

New Mexico Corrections Department

Advanced Training Section

2015 Training Calendar Course Description

**“T for T” or Instructor Development**

This 40 hour Course of Instruction Is Designed to Prepare a Corrections Professional with two or more years of experience to Become General Instructors. This Class Is Required To Become Certified By The New Mexico Corrections Department As An Instructor In Any Field. Students Will Be Expected To Make Frequent partial Presentations To The Class Culminating In A Complete Presentation On The Last Day.

The Course Covers:

- ~ Principles Of Learning And Teaching
- ~ Role Of Student And Teacher
- ~ Domains/Types Of Learning
- ~ The Teaching and Learning Process
- ~ Qualities Of A Great Instructor
- ~ Communications
- ~ Public Speaking
- ~ Curriculum – Lesson Plan – Instructor & Student Guide Development
- ~ Determining Training Needs
- ~ Task Analysis
- ~ Developing Measureable Instructional Objectives

Lesson Plans

- ~ Check List For Lesson Plans
- ~ How To Prepare Instructional Material

Methods Of Instruction

- ~ Visuals
- ~ How To Use Visual Aids
- ~ Advantages Of Visual Aids
- ~ Visual Design Characteristics
- ~ Use Of Media Projectors
- ~ How To Use a White Board

Testing And Evaluation

- ~ Basic Types Of Tests
- ~ Analyzing Test Scores
- ~ Evaluation

### **Instructor Update "General"**

This 8 hour course is designed for any NMCD Certified General ("T for T") Instructor to refresh and hone their teaching skills. We will discuss and review adult learning principals, scenario based training and evaluations. The course is also designed to update the Instructor with revisions to including the forms, and the newest version of the NMCD lesson plan format. If you have not taught in a while, created a lesson plan, or feel an update is due, this course is for you.

### **Motivational Interviewing**

The 14 hour Motivational Interviewing course will facilitate a discussion and develop an evidence based collaborative, goal-oriented style of communication with particular attention to the language of change. This change is designed to strengthen personal motivation for and commitment to a specific goal by eliciting and exploring the person's own reasons for change within an atmosphere of acceptance and compassion.

### **Corrections 101 Course**

This 40 hour course is designed for newly hired, non-security members of the New Mexico Corrections Department; which will provide an overview of the Department, with specific safety and leadership components within the unique environment of the Department. This course is required training for new employees.

### **Taser Refresher**

This 4 hour course annual refresher course is required for all Officers currently issued a Taser. The course will refresh, enhance and update Officers knowledge and skills with this intermediate force option. It will be delivered in both a classroom setting and through practical skills.