

 <p><b>CD-160600</b></p>	<h1>NEW MEXICO CORRECTIONS DEPARTMENT</h1> <p>"We commit to the safety and well-being of the people of New Mexico by doing the right thing, always."  <b>C</b>ourage <b>R</b>esponsibility <b>E</b>thics <b>D</b>edication - <b>CRED</b>ibly serving the public safety of New Mexico</p>	
	<b>ISSUE DATE:</b> 10/31/85 <b>EFFECTIVE DATE:</b> 11/14/85	<b>REVIEWED:</b> 01/31/18 <b>REVISED:</b> 03/09/15
	<b>TITLE:</b> Automatic Fire Alarm and Smoke Detection Systems	

**AUTHORITY:**

- A. NMSA 1978, Sections 33-1-6 and 33-2-4; 59A-52-1 to -25; and 59A-53-1 to-17, as amended.
- B. *National Fire Protection Association Life Safety Code*, current edition.
- C. Policy *CD-010100*.

**REFERENCES:**

- A. ACA Standard 2-CO-2A-01, 2-CO-2A-02 and 2-CO-3B-01, *Standards for the Administration of Correctional Agencies*, 2<sup>nd</sup> Edition.
- B. ACA Standard 4-4124, *Standards for Adult Correctional Institutions*, 4<sup>th</sup> Edition.
- C. ACA Standard 1-CTA-2A-02, *Standards for Correctional Training Academies*, 1993.
- D. Policy *CD-160100*

**PURPOSE:**

To require all Corrections Department facilities and institutions built or remodeled after 1982 to have automatic fire alarm and smoke detection equipment.

**APPLICABILITY:**

All Corrections Department facilities.

**DEFINITIONS:**

*Fire, Safety and Sanitation Officer:* An employee assigned to manage and direct safety, sanitation, and fire prevention programs within the Institution that has been trained in these specific areas and is familiar with the safety and sanitation requirements of the Institution.

**POLICY:**

The Corrections Department shall have an automatic fire alarm and smoke detection system in each of its facilities built or remodeled after 1982 that meet and conform to appropriate federal, state, and local fire, sanitation, safety, and health codes. [2-CO-2A-01] [2-CO-3B-01]

All facilities shall be inspected by representatives of appropriate governmental agencies at specified intervals, and each report shall be reviewed and remedial action taken if indicated. [2-CO-2A-02]

The New Mexico Corrections Training Academy conforms to applicable federal, state, and/or local fire safety codes. Compliance is documented by the authority having jurisdiction. **[1-CTA-2A-02]**

Institutional compliance with fire safety shall be documented by the authority having jurisdiction. A fire alarm and automatic detection system are required, as approved by the authority having jurisdiction, or there is a plan for addressing these or other deficiencies within a reasonable time period. The authority approves any variances, exceptions, or equivalencies that do not constitute a serious life safety threat to the occupants or the facility. **[4-4124]**

- A. All systems will be tested quarterly and system elements checked at random in conjunction with the system tests by the Fire, Safety and Sanitation Officer for adequate operation and shall be certified annually by an approved qualified vendor.
- B. All systems will be inspected by the institution's Fire, Safety, and Sanitation Officer on a monthly basis. System components will be inspected at random in conjunction with the systems inspections.
- C. Non-coded manual fire alarm boxes shall be tested at least once every six months by the Safety and Sanitation Officer.
- D. Institutional inspection/test results and corrective action taken will be reported in writing by the Fire, Safety and Sanitation Officer to the Warden.



---

David Jablonski, Secretary of Corrections  
New Mexico Corrections Department

01/31/18

Date