



NEW MEXICO CORRECTIONS DEPARTMENT

Secretary
Alisha Tafoya Lucero

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Otero County Prison Facility

Initial Volunteer Training for New Volunteers Only:

All new volunteers and/or volunteers who have not attended a face-to-face volunteer training prior to December 31, 2018, you **must complete an initial volunteer application and submit it at least fourteen (14) days prior to the training date for processing and approval.** Only those volunteers who have been approved can attend the training and receive an ID card/badge. Please submit completed applications to rita.bacon@mtctrains.com. Additionally, you must have received either an email or phone call from Chaplain Rita Bacon to attend the below trainings.

NEW volunteers you are **REQUIRED** to attend your first face-to-face training at the facility where you will primarily volunteer. If that is a great inconvenience or there is not a training date/time that fits your schedule, sign up for training at the GARA Building.

Initial Volunteer Training:

February 22, 2020	9:00 am - 1:00 pm
April 25, 2020	9:00 am - 1:00 pm
August 29, 2020	9:00 am - 1:00 pm
December 13, 2020	9:00 am - 1:00 pm

ID Card Sessions for Renewal Volunteers Only:

Volunteers who have attended a face-to-face volunteer training after December 31, 2018, please submit a renewal volunteer application. Renewal applications must be submitted at least fourteen (14) days prior attending the ID session listed below. Only those volunteers who have completed their renewal packets and are approved can attend the sessions for issuance of ID cards. You must have received an email or phone call from Chaplain Rita Bacon to obtain your ID card. Additionally, renewal Volunteer ID cards will only be issued for volunteers whose current ID card was lost, expired, and/or you were never issued one.

ID Card Sessions:

February 22, 2020	9:00 am - 1:00 pm
April 25, 2020	9:00 am - 1:00 pm
August 29, 2020	9:00 am - 1:00 pm
December 13, 2020	9:00 am - 1:00 pm

The location for the above listed Volunteer Trainings and ID card Renewals will be at:

Otero County Prison Facility
Training Room
10 McGregor Range Road
Chaparral, NM 88081

For any questions, please contact facility Chaplain Rita.Bacon@MTCtrains.com, or call her at 575-824-4884.