

## NMCD DATA REQUESTS

The New Mexico Corrections Department (NMCD) Information Technology Division (ITD) has confirmed with its Legal Division that the following costs are acceptable charges for NMCD data sales. Item 1 listed below will cover data entry/extraction costs, ITD development time, materials & delivery via SFTP. The rest of the items listed below will be for re-running, processing & verifying the data generated.

### Data Subscriptions

Subscriptions are on a Fiscal Year (FY) basis & start from the time full payment is received by the NMCD. If payment is not received by the beginning of the Fiscal Year, past months will be provided after payment is received. All subscriptions are non-refundable. The account information will be valid based on the terms of the subscription. The subscriber will be billed for information from the NMCD Information Technology Division.

### Restrictions on NMCD Offender Data

NMCD Offender Data is not resold in bulk by you or your company.

### Information Needed to Process Your Subscription

Person's First & Last Name of those who will be accessing the data

Contacts First & Last Name

Contacts Address, Email, Fax & Phone

Public IP addresses of any computers you plan to download the data from

### FY21 Charges

1. Data: Offender data annual subscription is \$6,050.00 - based on monthly updates of data. The current offender data package will include the following information: NMCD number, name, status (inmate or community supervision) offenses, and demographics.
2. Photos: Offender photo's annual subscription is \$ 4,235.00 - based on monthly updates of photos.

### Payment

Payment must be made to & received by NMCD before any data access codes & subscription is valid. Payments must be made by either cashier's check or money order payable to "State of New Mexico" & should reference "ITD Offender Data Request." The payments should be addressed to:

IT Business Manager

New Mexico Corrections Department

P.O. Box 27116

Santa Fe, NM 87502-0116

Once NMCD has received the above information & payment NMCD will provide you with the following:  
NMCD FTP - The URL Download site & NMCD User Account & Password

For more information email [corrections.webmaster@state.nm.us](mailto:corrections.webmaster@state.nm.us)